

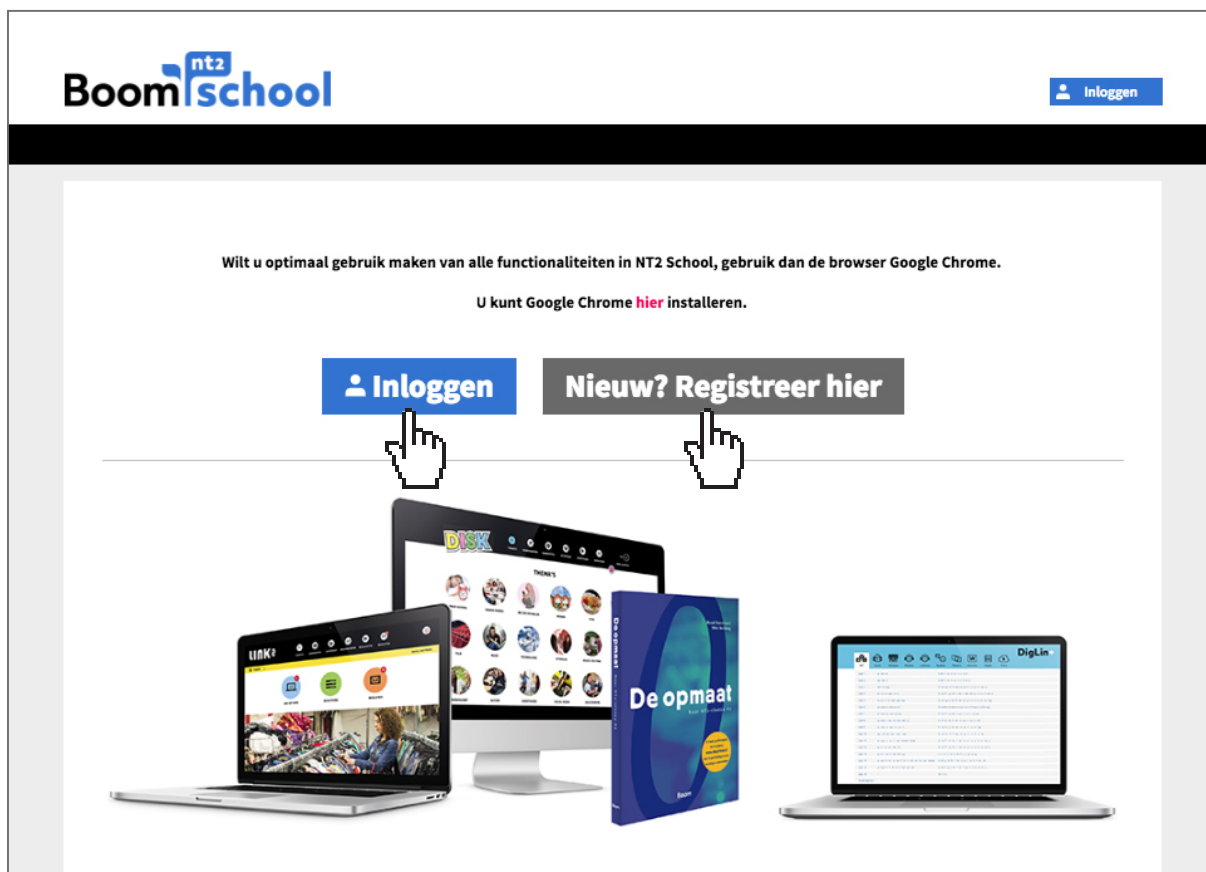
MANUAL
GETTING STARTED IN NT2 SCHOOL

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GETTING STARTED IN NT2 SCHOOL

Boom uitgevers Amsterdam offers a variety of online courses for non-native speakers. These courses can be found within our online learning environment, NT2 School. Below, you see the home screen of NT2 School. Before you can get started, you need to create an account. Via the button **Nieuw? Registreer hier** you can create an account. If you already have an account in NT2 School, then please click on **Inloggen**.



CREATE AN ACCOUNT

Here you see the screen where you can create an account. To create an account, you must enter the following information: first and last name, email address and password. Please save your password somewhere safe in case you forget!

The screenshot shows the 'CREATE ACCOUNT' page. At the top left is the BoomSchool logo. Below it is a black header with the text 'CREATE ACCOUNT' in white. The form consists of six rows, each with an icon and a text input field:

- First name:** Represented by a person icon, the input field contains the placeholder text 'What is your first name?'.
- Last name:** Represented by a person icon, the input field contains the placeholder text 'What is your last name?'.
- Email:** Represented by an envelope icon, the input field contains the placeholder text 'Enter your email address'.
- Check email:** Represented by an envelope icon, the input field contains the placeholder text 'Enter your email address again'.
- Password:** Represented by a lock icon, the input field contains the placeholder text 'What is your password?'.
- Check password:** Represented by a lock icon, the input field contains the placeholder text 'Enter your password again'.

At the bottom left is a grey button with a left arrow and the text 'Back'. At the bottom right is a red button with the text 'Register and log in' and a right arrow.

If you already have an account, you can log in directly with your email address and password.

The screenshot shows the 'LOGIN' page. At the top left is the BoomSchool logo. Below it is a black header with the text 'LOGIN' in white. The form consists of two rows, each with an icon and a text input field:

- What is your email:** Represented by an envelope icon, the input field contains the placeholder text 'Please enter your email address'.
- What is your password:** Represented by a lock icon, the input field contains the placeholder text 'Please enter your password'.

At the bottom left is a grey button with a left arrow and the text 'Back'. At the bottom right is a red button with the text 'Login' and a right arrow. Below the 'Back' button is a link with a lock icon and a question mark, labeled 'Forgot your password?'.

FORGOT YOUR PASSWORD?

Have you forgotten your password? Click on the button 'Forgot your password?'

Enter the email address which you always use to log in and click on the pink **Send** button. An email will now be sent to your email address containing a link to change your password.

ACTIVATING NEW COURSE MATERIAL

When you are logged in, you will enter the screen as shown below. This is your personal workspace (**MIJN WERKRUIMTE**). Click on **Activeer nieuw lesmateriaal** and enter the activation code as it appears in your book, or as you have received it in an email. You will only be able to use this activation code once. After entering the activation code your course material will be activated and appear for a certain amount of time. You will no longer need this activation code in the future.



Enter your activation code in the grey box and click on the button **Volgende**.



Click on **Bevestig** to activate your course material.



After entering the activation code, the course material will be activated. Under 'MIJN LESMATERIAAL' you will see which materials you have activated. To open the course material, click on **Start cursus**. You can now begin!

